



15 Cyber Security Tips for Business.

1 Install anti-virus software and keep it updated.
For organisations running a network, install a firewall, implement content filtering and provide VPN access for remote users.

2 Download and install the latest IT system and application patches.
Microsoft provides a free monthly Security Notification Service for its Windows customers.

3 Don't open emails, hyperlinks and attachments from unknown or suspicious email addresses.

4 Never use your credit card on an unsecured site.

5 Don't respond to emails claiming to be from banks, government departments and law enforcement agencies (phone them instead).

6 Only visit reputable websites that are secured with an SSL certificate.

7 Create strong, unique passwords. Change passwords regularly.

8 Don't download "dodgy" applications or documents from the Web.

9 Be careful when disclosing personal information on websites.

10 When accessing public Wi-Fi hotspots, always use VPN software on your laptop, tablet or smartphone.

11 Consider using two-factor authentication (2FA) or multi-factor authentication (MFA) to access your online IT systems.

12 Back up all your data (preferably in an offsite location, such as the cloud).

13 Segment your IT network so a hacker can't gain access to all your systems at once.

14 Consider cyber insurance, especially if your annual business turnover is \$3 million or more (the Australian government's Notifiable Data Breaches scheme probably applies to you).

15 Develop a simple Data Breach Response plan (a roadmap in the event of a data breach or cyber-attack).

Need more help with Cyber Security?

**Call the DC Encompass
team on 1300 002 112.**

References websites to verify information.

**Use trusted sources when seeking information
in relation to COVID-19:**

(i.e. <https://www.nsw.gov.au/>)

Keep up-to-date with recent scams via Scamwatch:

<https://www.scamwatch.gov.au/>

Before donating, verify authenticity via this link:

<https://www.acnc.gov.au/charity>

Check websites and attachments before opening them:

<https://www.virustotal.com/gui/home>

Check for compromised accounts:

<https://haveibeenpwned.com/>

Report Cyber Crime:

<https://www.cyber.gov.au/acsc/report>

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